



# Messenger Service Request Form

Messenger Service LAST DAY	FIRM NAME	PHONE	EXT. #	EMAIL (SECRETARY)								
DATE/TIME	ADDRESS			ATTORNEY		SECRETARY						
	CASE NAME					YOUR ABC ACCOUNT NO.						
	CAUSE NO.		CLIENT MATTER #		DATE							
DOCUMENTS												
<input type="checkbox"/> SIGNATURE REQUIRED ON DOCUMENTS <input type="checkbox"/> RETURN CONFORMED ABC SLIP ONLY <input type="checkbox"/> RETURN CONFORMED COPY <input type="checkbox"/> CONFORM ORIGINAL, DO NOT FILE												
OTHER INSTRUCTIONS												
1				3								
2				4								
F I L I N G	COUNTY	SUPERIOR COURT	DISTRICT COURT (INDICATE DISTRICT)	AUDITOR	Appeals Court		Federal Court		SEA	TAC	STATE SUPREME COURT	SEC STATE CORP.
					I-(SEA)	II-(TAC)	CIVIL	BANKRUPTCY				
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABC Legal Services, Inc. (ABC) assumes no liability for errors caused in whole or in part by the improper filing out of this messenger service request form, including but not limited to, omission of a last day date/time, filings not marked in the proper and designated filing boxes, illegible print or script, etc. All messenger requests are double-checked for accuracy and completion prior to returning to the requestor, however; it is the responsibility of the requestor to also check the completed request form for accuracy and to notify us immediately if there are any questions or discrepancies. Usage of this form constitutes a contract between the requestor and ABC and acknowledgment and acceptance by the requestor of the terms set forth above.

## OPTION II

THIS FORM NOT FOR PROCESS

Send this form to [exd@abclegal.com](mailto:exd@abclegal.com) or call 1-800-736-7295